

INFORMATION SHEET
39th ANNUAL WOODSTOCK APPLES & CRAFTS FAIR

DATE: Columbus Day Weekend - Saturday & Sunday, October 8th & 9th, 2011

TIME: 10:00 AM to 5:00 PM - Saturday and Sunday (CARS WILL BE LET IN AT 9:45am)

PLACE: Bailey's Meadows, Route 4 East, Woodstock, Vermont

(East of the Woodstock village - just outside of the village limits - across from Gallery Place on the North side of Route 4.)

FEES: BOOTH - \$150.00 (ALL APPLICANTS)

Total Due for under the tent= \$205

TENT SPACE - \$50.00 (For those wishing space under one of the large tents)

APPLICATION FEE - \$5.00 (ALL APPLICANTS. NON REFUNDABLE)

Total Due for bring your own tent= \$155

DEADLINE: IT IS A FIRST APPLY FIRST ACCEPTED BASIS.THERE ARE 105 SPACES, WHEN THEY ARE FILLED ACCEPTANCE IS CLOSED! ALL APPLICATIONS NEED TO BE RECEIVED BY 7/31/09

ATTENDANCE: The Fair is for two days and you are **required** to attend both days!

SPONSOR: WOODSTOCK RECREATION CENTER, INC., 54 RIVER STREET, WOODSTOCK, VT 05091

COORDINATOR: Gail Devine

WHEN AND WHERE TO REGISTER:

Check in is between 1:00 PM and 4:00 PM, on Friday (THERE WILL NOT BE ANYONE AT THE FIELD TO ASSIST YOU AT ANY OTHER TIME ON FRIDAY), or between 7:30 AM and 8:30 AM, Saturday. Please be prompt! If you can set up on Friday afternoon we highly recommend it! At the grounds you will find the coordinator or another volunteer who will help you find your assigned space (YOU MUST REMEMBER YOUR PACKET !!!!) **parking rules** as it does create problems when vans and cars are in the wrong area. Parking is limited and each crafts person is limited to **TWO** vehicles each day. You must park along the treeline! This is Mandatory in order to keep the parking area organized. There will be free coffee and donuts both days until 10:00 AM for all craftspeople at the Food Tent. There is **NO SMOKING** or lighted fires under the tents. (You are allowed to smoke in the parking area only.)

DISPLAYS/SET UP:

Tables, chairs and everything needed for set up and actual installation of displays is the responsibility of the craftsperson. Displays may not block off another person's booth to the public, or to the light. Consideration must be given as to appropriate height and the sturdiness of the structure, so that it doesn't topple over into adjoining booths. Displays may be left overnight at **YOUR OWN RISK**. There will be all night security Friday & Saturday. Displays may be left on the field Sunday night, and the field will be open all day Monday for breakdown and packing up of displays if needed. There will, however, be no security Sunday night.

- OVER -

JURYING:

All work displayed at the Fair must be the work of the registered craftsperson and, when at all possible, the craftsperson should attend the booth. Only crafts agreed upon may be sold. Assembled kits do not qualify unless the entire piece was made by the craftsperson. Your slides/photos will be juried, and it is helpful to list on your application shows you have been in or guilds to which you belong.

Food producers should provide a description of all products they wish to sell. Brochures, pictures or samples of the products are appreciated but not required.

BOOTH SPACES:

OUTDOORS - 12' X 12' - If you have a tent with guide ropes that extend over a 12' X 12' area, please notify me on your application so that you may be assigned a larger space.

LARGE TENTS - 10' X 10'. Tent flaps must be rolled up or removed during the day so that as much light as possible is let into the tents. Flaps must be put up Friday & Saturday nights. This is the responsibility of the craftsperson. There is no heat and very limited electricity in the tents. Condensation does at times build up in the big tents, WRC is not responsible for water damage, please bring tarps to cover your product at night.

TRASH REMOVAL:

All trash must be removed each night. Boxes must be broken down; glass, sorted, etc. There is mandatory recycling in Woodstock. There will be a dumpster on site, please use it! We request that food producers bring their own trash cans.

FOOD:

There will be a food booth with homemade soups and other lunch items provided by and for the benefit of the Woodstock Recreation Center, Inc. The Recreation Center, which serves five local communities with a wide range of programs in sports, arts and education for people of all ages, is the sponsor of the Fair.

OTHER INFORMATION:

The Fair will be held rain or snow unless weather conditions turn absolutely catastrophic, (should this happen no refunds will be given) Bring adequate shelter for yourself and your display even if the weather report looks favorable. **You are required to be there both Saturday and Sunday come prepared! The Woodstock Recreation Center is not responsible for property damage if there is an act of god. We advise all crafters to carry their own insurance.**

You will be responsible for keeping your own records and collecting taxes.

Accommodations should be planned as soon as possible. Columbus Day weekend is Woodstock's busiest weekend, and bookings for hotels/motels should be made now to guarantee space. For listings, contact the Woodstock Chamber of Commerce at 802-457-3555.

If you have any questions or concerns, please don't hesitate to call WRC at 802-457-1502. If it is after business hours, please leave a message.

If you are accepted to the Fair, you will be mailed a detailed Information Packet in mid-September. **You must bring this important packet of information to the Fair when you come!**

Hope to see you in October!

Gail Devine
Fair Coordinator
802-457-1502